



2019 ICAM SUMMER ANIMATION CLUB
For students entering grades 4,5,& 6
July 8 – July 12 , 2019 9 am - 12 Noon.

Child's Name _____ Entering Grade _____

Child's Address _____

List any allergies child has _____

Parent/Guardian Name (print) _____

Home Phone _____ Cell _____

Daytime/work phone _____

Parent Email Address _____

Emergency contact name _____

Emergency contact phone # _____

May ICAM use photos and/or video/audio recordings of the above named club participant for programming and publicity for ICAM? (This includes Facebook, YouTube as well as Cable Channel Broadcasts)

Yes _____ No _____

Guardian Signature: _____ Date: _____

Please return this form & signed Technology Agreement with your payment by June 15, 2019. SPACE IS LIMITED. Fee of \$125 Per Child. — Make check payable to: ICAM

Drop off or Mail Forms to: ICAM - 127 High Street – Ipswich MA 01938



ICAM Animation Club Participant. Student Conduct, Equipment & Technology Contract

ICAM is pleased to make available to students access to state of the art video production equipment. This includes cameras, lights, audio equipment, editing computers and more. In order to ensure a safe, efficient and appropriate use of these tools and technologies, we are asking that all students and parents read and sign the following agreement.

1. Students should not bring food or drinks into the Studio, Control Room or near Editing Stations.
2. ICAM computers should only be used for projects assigned in Video Club, and only with the programs the allowed by the Club. Games, Social Media, chat rooms, Instant Messenger, email, Streaming Services, Blogs, etc. are **NOT permitted during Club time.**
3. Students hacking, altering unauthorized files, or using the network in any way other than intended will loose their Club privileges.
4. Students must not move any equipment or cables without permission. Keyboards and mice must not be swapped between machines.
5. Any behavior which threatens the physical safety of the equipment or other students will lead to the loss of Club privileges.
6. Students will will respect fellow Club Members and never engage in data vandalism. Data vandalism is defined as any malicious attempt to access, harm or destroy data/projects of another user; deleting or editing files of another student, creating documents/files which falsely incriminate another student.
7. No inappropriate language tolerated.
8. Students will not “customize” computers in any way unless given explicit permission by a staff member. This includes:
 - a. Changing the appearance of the display (colors, fonts, desktop pictures)
 - b. Downloading any programs from the internet or loading any from a CD/DVD
 - c. Adding my personal music files for synchronization with an MP3 player and/or phone.
 - d. Adding passwords.

Consequences:

- 1st offense: Call Home
- 2nd offense: Loss of 1 day at Club
- 3rd offense: Removed from Club

These policies and procedures must be adhered to, and any violations of them will be met with zero tolerance.

- Students must abide by their signed contracts.
- The use of ICAM Equipment is a privilege, not a right.
- If this contract is broken, the student’s Club privilege will be revoked.

Sign and return with Registration Form.

Student: _____

Date: _____

Parent/Guardian: _____

Date: _____